

# Nitrauer Elementary PTO Meeting Agenda

---

November 2016 PTO Meeting: November 15, 2016  
Meeting called to order at 7:00 PM BY PTO President, Stella Saxinger.

**Present:** Dr. Wendy Hancock, Patrick Murphy, Stella Saxinger, Kristin Mathew Amy Hartz, Mary Papadimitriou, Jessica Whitley, Janet Campbell, Kim Romano, Deborah Gunter, Sara Casaletto, Maggie Foley, Lauren Westcott, Maryann Drolet, Kate Hemmerich,

President's Report: Stella Saxinger/Kristin Mathew

- No updates to report

Treasurer's Report: Amy Hartz

- Amy distributed the current YTD income/expense budget report. Current Gross Profit for 2016-17 school year: \$29,432 and Total expenses: \$4898
- Amy reported on current account balances:
  - Currently in checking account: \$37, 000. Currently in Savings account: \$45,000. It was agreed that \$10,000 will be kept in the checking account for future expenses. The remainder will be transferred to the Savings Account.
- PTO members discussed potential school needs from PTO funds: Dr. Hancock reported that a possible school need relates to technology and the use of I-PADS or Laptops. Options include projectors in the ceilings as opposed to I-Pad /Laptop carts. The cost per room for the ceiling projector is approximately \$3000. Dr. Hancock is continuing to research funding options for this need.

Principal's Report: Dr. Hancock

- All students participated in the Science Assembly. Hands on science lessons included Static Electricity and Optical Illusions.
- An Evacuation Drill will occur on 11/17/16. Information papers were sent home with students. During the Evacuation Drill, students will practice going to the evacuation destination: Westminster Church. Last year, students went to the parking lot of the church. This year students will go into the church. Alarm will be sounded- first step: students will go out to the playground, second step- students will go down to the church. Teachers will repeatedly take attendance. Possible scenarios where an evacuation would be needed: fire, electricity, gas leak. Another letter will be sent home following the drill.
- Next week is parent-teach conferences
- Updated contact information: Dr. Hancock is brainstorming ways to ensure emergency contact information is updated and current. More info will be coming.

# Nitrauer Elementary PTO Meeting Agenda

---

Teacher Representative Report: Patrick Murphy

- Nothing to report

SLAC Representative Report: Kim Romano and Maryann Drolet

- Reported on most recent SLAC Meeting: Executive Director of MTEF, Jenny Germann, discussed the grant process. During the SLAC meeting, Mrs. Germann provided information on previous endeavors funded through MTEF grants including Nitrauer incubators, Neff STEAM lab, and HS Planetarium updates. SLAC members were reminded that PTOs can submit for grants for innovative initiatives. Deadline is April, 2017.
- Superintendent, Dr. Felty discussed School District action plan. This is accessible on the MT website including performance goals. Other discussion areas with Dr. Felty included the impact of the Oregon Dairy expansion, ensuring the Curriculum is more consistent across all schools, and the School Performance Profile. Dr. Hancock expressed the culture for learning that exists at Nitrauer.

Committee Reports:

- Spirit Wear Christina Lott (Janet Campbell)
  - Spirit wear order was placed and delivery will occur in December.
- Pottery Sara Casaletto
  - The deadline was extended to today, 11/14/16.
- Morning Book Exchange Janet Cambell/Dr. Hancock
  - Dr. Hancock informed PTO that there are currently 10 Boxes of donated books. It was agreed that the Book Exchange will not be tied to the Book Fair. Dr. Hancock asked questions to help facilitate discussion on best way to proceed with Book Exchange:
  - It was agreed that all books will be .25. It was agreed that the library will have the opportunity to take 5-10% books that would benefit the entire school giving more children the opportunity to access certain popular books. Following the book sale, teachers will be invited to take any books that would be beneficial for their classroom library.
  - Laura McCamant has agreed to coordinate these efforts. There will be a sign-up Genius for parent volunteers. We will start with one day for all students who bring money to go down and buy books, and then reassess how often we want to do the Book Exchange.
- Book Fair Stella Saxinger/Kelly Folgeman/Laura M.
  - A flyer is being created and will be sent home soon.

Other Announcements: Kristin Mathew/Stella Saxinger

# Nitrauer Elementary PTO Meeting Agenda

---

- Next Friendly's night- Dec. 14. Friendly's give 15% of all business for the night (regardless of flyer). Last event approximately \$250 was earned. PTO discussed the benefits of Celebrity greeter (teacher)? Dr. Hancock with ask teachers if they are interested in doing this as it will encourage more families to attend.
- There is no PTO Meeting in December.
- Next PTO meeting: January 17, 2017
- Bingo Night: January 20, 2017
- Talent Show date: TBD

Meeting adjourned at 8:02pm

Minutes respectfully submitted by Mary Papadimitriou, Nitrauer PTO Secretary