



Meeting Minutes

Nitrauer PTO

Date: Tuesday, 9/17/19

Location: Nitrauer Elementary (Teacher's lounge/Faculty room)

Meeting Called To Order By: President, Maggie Foley

Time Commenced: 1901 (Adjourned: 2013)



Attendance: Number of attendees - 18

Listed in order of signature: Maggie Foley, Christina Lott, Alex Massie, Rebecca Ruth, Angela Salabsky, Jessica Whitley, Missy Weaver, Kim Banzhof (Teacher Rep), Laura Stechman, Tess Wallace, Jenine Nicholas, Laura Cornelius, Alexandra Hardy, Marie Dennis, Julie Schwartz, Charles Oboh, Kim Romano, Dr. Hancock (present, no signature)

*others may have been present, did not use sign-in sheet

Minutes: Minutes of Tuesday, 09.17.19

Officers' Reports



President: Maggie Foley - Opened meeting with greeting and introduction; followed by all PTO members individual introductions, sharing their students enrolled at Nitrauer/within MT District

Treasurer: Christina Lott - Provided individual copies of monthly treasurer's report to PTO members (Budget Update); addressed Projected/Final net losses, Balances and detailed Expense report (including PTO funded allocations for field trips, teacher/staff appreciation lunches, holiday craft corner, etc.). Consideration for PTO funds for 2019-2020 school year discussed, to provide Kindergarten First in Math, \$640. Last school year this expense was covered by PTO. **This is our off-year from participating in Race for Education (RFE) fundraiser; this typically supports two years of school expenses, will resume next school year 2020-2021.**

Principal: Dr. Wendy Hancock - Shared recap on "Back to School Night" turnout - was well attended and "Nit notes" were introduced as positive reinforcement for PBIS (initiative: Positive Behavior Interventions and Supports. Any staff member may submit a Nit note. (PBIS framework focuses on prevention of misbehavior not punishment in reinforcing positive behavior; funded by Dept of Education.)

Committee Reports



SLAC Representative Report - Jenine Nicholas: Updated PTO on meeting with Dr. Felty for SLACC report. PTO will have a copy of by-laws for the meetings. These are comprehensive meetings to identify at risk students and provide trainings. Marcia-Brody has the presentation for anyone interested in obtaining. Key Club volunteers are requested for Nitrauer (other schools have incorporated it).

Old Business

Mrs. Canady (school librarian): provided Artist/Author in Residence upcoming assembly schedule outline (for Rosemary Wells, children's author of McDuff books, chapter books, etc.); this allows the students to be in contact with a real author. She will be on-site 10/15-10/17/19; librarian requests a school rep to accompany author and to provide a luncheon for her and staff on 10/17 (collaborative effort). The author's longer day here at Nitrauer will be 10/15 (staff asked to bring in a lite-fare lunch). Currently, 24 new books are in the library (add'l 24 pending arrival). PTO will pay \$7500 to host her (fees) and pay for her stay. Dr. Hancock will pay for any expenses accrued above \$7500; signup sheet will be available for any interested volunteers. Online sign-up genius link will be created for interested volunteers.

Maggie Foley: Ice Cream Social (Friendly's provision) rescheduled 9/26/19 from 6-730 pm (was previously cancelled d/t rain). Johnny Appleseed's birthday is that day. PTO member volunteers encouraged to be present. April will bring sorbet for children with allergies. School nurse will be consulted to determine how many children have allergies (nut-free treats, example: popsicles will be available); updated info will be sent in eBlast.

Alex Massie: 1) Introduced new items and pricing of Spiritwear inventory, for this year's Nitrauer shirts/outerwear. Need to fulfill a minimum of 100 orders; requests order forms be sent out earlier this year (finalize date in October?). Display order forms/sheets, at directory table at ice cream social. Michelle Gumiran has volunteered to be co-chair with Alex. 2) For book sales: Volunteers will get 20% off orders for books (volunteers needed for registers). Kids complete wish-list (parents can send money); Tues night, Wed day and Thurs night - may purchase books for Follet. No online ordering available because not formally connected to the book fair; minimum purchase \$10 (eWallet no longer offered). Tax-exempt if used for school purposes.

**PTO volunteers will continue to support teacher morale: periodically provide breakfast and coffee, gifts (during the school year)

**Discussion on prospect of a school musical mentioned. This may occur, meetings are in the works - decision pending. Costumes/props are stored here at Nitrauer. If musical approved, may possibly have only one grade level at a time participate, due to largesse of student body.

New Business

Missy Weaver: Reports school nurse requests sizes 4-6 underwear donations (for boys and girls); as well as pants donations for sizes 7-8 for students. These may be brought in by students.

Mrs. Banzhof (Teacher Rep): Requests funding from PTO for First in Math program for kindergarteners again this year. Progress can be tracked and certificates can be awarded; approx. price is \$640 - PTO to budget it in for future years. Motioned vote; PTO voted affirmative.

Laura Cornelius: next Book Fair fundraiser at Barnes and Noble slated for: 3/19/20

Announcements

Kim Romano: 9/28/19 scheduled for Fall Fest 5-7 pm. Parade will be organized first as priority before dark; promptly starting at 5:15 pm. Requests approx. 10 parent volunteers to participate in a "Trunk or Treat" for students to participate.

Stephanie Ruth: Frozen 2 will be the movie of choice for this year's upcoming, school-sponsored movie night

Next PTO Meeting: October 15, 2019 at 1900

PTO Message: We support all our children and families. Every parent/guardian, teacher and principal of a Nitrauer student is a member of the PTO. The PTO distributes and fundraises money to the school for field trips, classroom supplies, assemblies, library books, etc. Thanks to events like the Race for Education we can host and/or fund family events (roller skating, Fall Fests) and projects throughout the school year. We seek also to assist and support staff and teachers. We are dedicated to fiscal responsibility and demonstrated transparency in the decisions voted upon, for the betterment of our school community.

Meeting Adjourned: 09.17.19 at 2013

Minutes Compiled By: Tess Wallace, Secretary