

# MAY 2021

## Meeting Minutes of Nitrauer PTO

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**Nitrauer PTO holds meetings via Zoom** on the third Tuesday of each month. The Zoom meeting link is released on Seesaw and FaceBook on the day of the meeting prior to the 7:00PM start time. All Nitrauer families are welcome—your connection and perspectives are invaluable!

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**Date:** Tuesday 05.18.21 Eighth and final PTO meeting of the school year

**Location:** Virtual ZOOM conference.

**Meeting called to order by:** President, Maggie Foley

**Time Commenced:** 7:00 pm (Adjourned 7:50pm)

### **Attendance: (12)**

Maggie Foley (President) [NitrauerPTOPresident@gmail.com](mailto:NitrauerPTOPresident@gmail.com)

Wendy Hancock (Principal) [Hancocwe@mtwp.net](mailto:Hancocwe@mtwp.net)

Angie Salabsky (Volunteer Coordinator) [Ang236@outlook.com](mailto:Ang236@outlook.com)

Jessica Dolphin (Secretary) (PTO FaceBook) [NitrauerPTOSecretary@gmail.com](mailto:NitrauerPTOSecretary@gmail.com)

Missy Weaver (Teacher Representative)

Nancy Izquieta (SLAC Rep) [Nancyizquieta@gmail.com](mailto:Nancyizquieta@gmail.com)

Jenine Nicholas (SLAC Rep) [Jenine.Nicholas98@gmail.com](mailto:Jenine.Nicholas98@gmail.com)

Alex Massie (Treasurer) (Book Fair co-chair) [NitrauerPTOTreasurer@gmail.com](mailto:NitrauerPTOTreasurer@gmail.com)

Amy Baumann (Teacher Appreciation)

Ali Grafenstine (Nitrauer Administrative Assistant) [Grafenal@mtwp.net](mailto:Grafenal@mtwp.net)

Diana Hanna (Yearbook) [nit.yearbook@gmail.com](mailto:nit.yearbook@gmail.com)

Jessica Whitley [brent\\_jessica@comcast.net](mailto:brent_jessica@comcast.net)

### **President Report:** Maggie Foley

Opened meeting. April 2021 PTO minutes approved.

### **Treasurer Report:** Alex Massie

Re: May 2021 : Treasurer's Report:

- Remaining donation funds from Teacher Appreciation Week could be used for an additional Teacher Appreciation lunch.

- Safety Patrol advisors have funds available for their pizza lunch.
- Ali will send Alex an invoice/PO for toner purchase.
- New checks will be ordered for the PTO account and the expense will be recorded as a 'bank fee'.

Please see attachments for full details:

1. *May 2021: Performance to Budget Report*
2. *May 2021 : Treasurer's Report*
3. *Projected FY 2021-2022*

**Ali Grafenstine :** Thank you for the secretary's day gifts and gift card; so generous. Thank you.

**Principal Report:** Dr. Wendy Hancock:

- A zoom link was sent to the incoming Kindergarten families for a story time on Thursday, May 20<sup>th</sup> and an additional reminder will also be sent out. Some staff faces will also be embedded.
- Thank you for the Teacher Appreciation Breakfast. The staff appreciated it very much.
- There will be an outdoor end of year activity to appreciate the 4<sup>th</sup> graders who are leaving.
- IPADs will begin to stay at school, except for students with special circumstances (like ESY or Summer Academy).
- Senior Graduate's IPADS are collected, cleaned and reassigned to the incoming Kindergarteners.
- Graduates will walk the halls of their home elementary schools this year.

**Teacher Representative Report:** Missy Weaver

Thank you for the breakfast!

**SLAC Committee Reports:** Jenine Nicholas and Nancy Izquieta

Re: SLAC Meeting May 10, 2021

- The "MTSD College, Career, Life Ready- 'Profiles of a Graduate'" presentation included a matrix of five key traits: Integrity, Problem Solving, Resilience, Communication and Teamwork. Career Ready Lancaster (CRL!) incorporates local businesses who will look specifically for these traits.
- Career Ready Lancaster and MTSD will continually build a library of local businesses and the highly desired traits for each type of employment. Opening the database for public (county) use is a future goal.
- The process begins as early as the Elementary level; focusing on the social and emotional pieces of career readiness.
- A connection to the DEI (Diversity, Equality and Inclusion) Committee will allow students to understand how many opportunities are out there.
- MTSD will host a vaccination site.
- Remote learning through MTWP may be discontinued for next school year (2021-22). Older students expressed the option was helpful to stay connected in the event of illness.
- Typing is not offered at the Middle School level but may be needed. The conversation of purchasing keyboards for the IPADs is open. Small IPAD screen space has caused a few issues.
- Students expressed their existing concern of mental health issues.

Please see meeting minutes and presentations attached:

1. *SLAC Meeting May 10, 2021 Minutes (DRAFT)*
2. *SLAC Meeting March 8, 2021 Minutes (APPROVED)*
3. *MTSD College, Career, Life Ready- 'Profile of a Graduate' Presentation*

## **Q: What is the Superintendent's Lay Advisory Council (SLAC)?**

A: SLAC is a district-level organization. Its goal is to facilitate communication directly between the superintendent and the parents and guardians of the student body. SLAC members are appointed by school principals to represent the school's PTO/Parent Organization. **SLAC members share information presented at meetings with their PTO/Parent Organizations**, as well as provide the Superintendent with PTO/Parent Organization feedback, concerns, and observations. For more information on SLAC, please contact your student's principal or one of your school's SLAC representatives. *More information about Superintendent's Lay Advisory Council can be found by searching 'SLAC' into the search box at MTWP.net.*

### **Committee Reports:**

#### **Teacher Appreciation Lunch:** Amy Baumann

Thank you so much! The generosity of donations was abundant and it is now possible to do lunch for the teachers after the students leave for the summer.

### **Unfinished Business:**

#### **Budget Vote 2021-2022:** Alex Massie

2021-2022 Budget was approved with a unanimous vote.

### **New Business:**

#### **FaceBook Administrator:** Jessica Dolphin

**Q:** Should the PTO continue to maintain a Facebook page in the 2021-2022 school year? Should the PTO switch to other platforms (like Instagram) that allow commentary to be turned off?

**A:** The PTO would like to continue the FaceBook page next year. It is another way to reach Nitrauer families who may not be receiving emails. MTSD's FaceBook page is monitored closely and individual concerns are redirected into the proper channels.

**Q:** Would the PTO consider adding multiple Administrators for the FaceBook page to increase both content and monitoring?

**A:** Yes, Ali Grafenstine would be willing to help with Instagram. Other parents who may be willing to help or have questions, may contact Jessica Dolphin at [NitrauerPTOSecretary@gmail.com](mailto:NitrauerPTOSecretary@gmail.com) .

### **Other Announcements:**

This marks Jessica Whitley's final meeting since joining the PTO in 2012. Thank you for all of your service! Your dedication has always been a delight.

Dr. Hancock - Thank you to all of the PTO for finding ways to support the building and the people in it; especially in a rocky year.

Have a great summer!

# Nitrauer PTO Treasurer's Report

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May 18, 2021

## Banking activity since April 20, 2021

- ◇ 4/21/21 – Transfer of \$5,000 from “Savings” to Checking to pay for Yearbooks.
- ◇ 4/21/21 – Check #4949 for \$4,225.06 written to Inter-State Studio and Publishing Co for 425 Yearbooks paid in full.
- ◇ 4/24/21 – Check # 4950 for \$101.55 written to Angela Salabsky for reimbursement of Secretary Appreciation gifts.
- ◇ 5/17/21 – Deposit of \$285 check from Pioneer Drama Service for reimbursement of play rights not being used.

<u>Current Account Balances as of 5/18/21:</u>	<b>Checking</b>	<b>\$ 5,375.67</b>
	<b>Savings</b>	<b>\$ 15,001.48</b>

## Other news:

- ◇ Budgeted \$250 for Teacher/Staff Appreciation was not used for the Teacher/Staff breakfast held on May 5th. Amy Baumann raised enough money through donations to cover the expenses. The PTO budgeted funds may be used for a future breakfast during the last week of school.
- ◇ The 2021-2022 PTO Budget will be presented at tonight's meeting for final approval. Execution of this budget will begin on July 1, 2021.

Email account for direct contact to PTO Treasurer is:

**[nitrauerptotreasurer@gmail.com](mailto:nitrauerptotreasurer@gmail.com)**

Performance to Budget Report				REVISED 2/16/21 - EVENTS REMOVED							
Nitraturer PTO May 18, 2021								(August 18, 2020 - May 18, 2021)			
				PROJECTED FOR YEAR 2020-2021			ACTUAL FOR YEAR 2020-2021				
	Income	Expenses	Net Income (Expenses)	Income	Expenses	Net Income (Expenses)	Income	Expenses	Net Income (Expenses)	VARIANCE TO DATE	Notes
<b>Fundraising (Gross)</b>											
Bingo Night	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Box Tops	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Fall Festival	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Pottery Event	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Race For Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Book Fair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Performance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Spirit Wear	0.00	0.00	0.00	144.00	0.00	144.00	144.00	0.00	144.00	144.00	Profit from Fall 2020 Spirit Wear
Spring Culture Festival	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Yearbook	0.00	(4,225.06)	(4,225.06)	0.00	(4,225.06)	(4,225.06)	0.00	0.00	0.00	0.00	PTO to buy 425 yearbooks @ approx \$9.38 + tax
Movie Night	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL FUNDRAISING</b>	<b>\$0.00</b>	<b>(\$4,225.06)</b>	<b>(\$4,225.06)</b>	<b>\$144.00</b>	<b>(\$4,225.06)</b>	<b>(\$4,081.06)</b>				<b>\$144.00</b>	
<b>Expenses</b>											
Gift to Nitraturer - Toner 20-21		(900.00)	(900.00)		0.00	0.00		0.00	0.00	(900.00)	4-\$25 service charges reversed
Bank Fees		0.00	0.00	100.00	(100.00)	0.00		0.00	0.00	0.00	***look into a less complex software - renews 07/21
QuickBooks		(230.00)	(230.00)		0.00	0.00		0.00	0.00	(230.00)	3 years Domain Renewal & Web Hosting 07/20-06/23
Web Hosting		(150.00)	(150.00)		(387.15)	(387.15)				237.15	
<b>PTO Programs</b>											
Classroom Donations		(1,130.00)	(1,130.00)		0.00	0.00		0.00	0.00	(1,130.00)	
Teacher/Specialist Donations		(1,350.00)	(1,350.00)		(1,475.00)	(1,475.00)		0.00	0.00	125.00	more specialists are on stiff than budgeted
Community Service		(500.00)	(500.00)		0.00	0.00		0.00	0.00	(500.00)	
Educational Programs/ Assemblies		0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Field Days		(100.00)	(100.00)		0.00	0.00		0.00	0.00	(100.00)	
<b>Field Trips</b>		0.00	0.00		0.00	0.00		0.00	0.00	0.00	Moved the \$2,000 to help cover cost of yearbooks
Kindergarten FT			0.00		0.00	0.00		0.00	0.00	0.00	
First Grade FT			0.00		0.00	0.00		0.00	0.00	0.00	
Second Grade FT			0.00		0.00	0.00		0.00	0.00	0.00	
Third Grade FT			0.00		0.00	0.00		0.00	0.00	0.00	
Fourth Grade FT			0.00		0.00	0.00		0.00	0.00	0.00	
Project Fair		0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Safety Patrol		(150.00)	(150.00)		0.00	0.00		0.00	0.00	(150.00)	
School Decor/MIL/Lunch		0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Teacher Appreciation Lunch		(125.00)	(125.00)		0.00	0.00		0.00	0.00	(125.00)	
Secretaries Day		(100.00)	(100.00)		(101.55)	(101.55)		0.00	0.00	1.55	Reimbursed to Angela Salabsky
Staff Appreciation		(125.00)	(125.00)		0.00	0.00		0.00	0.00	(125.00)	
Talent Show/School Play		0.00	0.00	285.00	0.00	285.00		0.00	0.00	285.00	Reimbursement for purchased play rights
Skating Party		0.00	0.00	50.00	0.00	50.00		0.00	0.00	50.00	Deposit returned December 2020
Miscellaneous		(25.00)	(25.00)		0.00	(20.00)		0.00	0.00	(5.00)	Holiday Gift for Dr. Felly & Dr. Reihmann
<b>TOTAL EXPENSES and PTO PROGRAMS</b>	<b>\$0.00</b>	<b>(4,885.00)</b>	<b>(4,885.00)</b>	<b>\$435.00</b>	<b>(\$2,083.70)</b>	<b>(1,648.70)</b>				<b>(\$2,566.30)</b>	
<b>GRAND TOTALS</b>	<b>\$0.00</b>	<b>(\$9,110.06)</b>	<b>(\$9,110.06)</b>	<b>\$679.00</b>	<b>(\$6,308.76)</b>	<b>(\$5,729.76)</b>				<b>(\$3,380.30)</b>	<remaining gross budgeted expenses as of 6/18/21
				Income	Expenses	Net Income (Expenses)					VARIANCE TO DATE
				PROJECTED FOR YEAR 2020-2021			ACTUAL FOR YEAR 2020-2021				
<b>Current Checking Balance</b>				<b>\$6,375.67</b>							
<b>Current Savings Balance</b>				<b>\$16,001.48</b>							

## Attachment (3/6)

Nitrauer PTO			
May 18, 2021 (approved)			
	<b>PROJECTED for FY July 1, 2021-June 30, 2022</b>		
	Income	Expenses	Net Income (Expenses)
<b>Fundraising (Gross)</b>			
Bingo Night	800.00	(200.00)	600.00
Box Tops <i>(All activity is now done online)</i>			
Fall Festival	300.00	(300.00)	0.00
Pottery Event	2,500.00	(2,500.00)	0.00
Race For Education	20,000.00	(2,000.00)	18,000.00
School Play Performance (2022-2023)	0.00	0.00	0.00
Spirit Wear	125.00	0.00	125.00
Spring Culture Festival	0.00	(2,000.00)	(2,000.00)
Yearbook	4,500.00	(4,500.00)	0.00
Movie Night	4,000.00	(4,000.00)	0.00
Miscellaneous	0.00	0.00	0.00
<b>TOTAL FUNDRAISING</b>	<b>\$32,225.00</b>	<b>(\$15,500.00)</b>	<b>\$16,725.00</b>
<b>Expenses</b>			
Gift to Nitrauer - Toner 21-22		(900.00)	(900.00)
Bank Fees		0.00	0.00
QuickBooks (Renews June 2023)		0.00	0.00
Web Hosting (Renews June 2023)		0.00	0.00
<b>PTO Programs</b>			
Teacher/Specialist Donations <u>[August]</u>		(5,700.00)	(5,700.00)
First in Math <u>[August]</u>		(950.00)	(950.00)
Kindergarten Gingerbread Houses <u>[Dec]</u>		(500.00)	(500.00)
Skating Party <u>[Winter]</u>		(300.00)	(300.00)
Project Fair <u>[Feb/Mar]</u>		(150.00)	(150.00)
Bus Driver Appreciation <u>[March]</u>		(150.00)	(150.00)
Secretary Day <u>[April]</u>		(100.00)	(100.00)
Teacher/Staff Appreciation Lunch <u>[beg. May]</u>		(600.00)	(600.00)
Teacher/Staff Appreciation Gifts <u>[beg. May]</u>		(1,000.00)	(1,000.00)
Field Days <u>[May]</u> <i>(Popsicle treats)</i>		(100.00)	(100.00)
Safety Patrol <i>(Year End Pizza Party)</i>		(150.00)	(150.00)
Mix It Up Lunch		(100.00)	(100.00)
<b>Field Trips:</b>		(8,000.00)	(8,000.00)
Kindergarten FT			0.00
First Grade FT			0.00
Second Grade FT			0.00
Third Grade FT			0.00
Fourth Grade FT			0.00
Book Fair <i>(\$50 per teacher/specialist PTO gift)</i>		(1,800.00)	(1,800.00)
School Play Director and Expenses (2022-2023)		0.00	0.00
Talent Show Staff and Equipment		(500.00)	(500.00)
Educational Programs/Assemblies/Artist in Residence		0.00	0.00
Community Service <i>(Good Samaritan Lunches)</i>		(500.00)	(500.00)
Miscellaneous <i>(BN readers, Thank Yous)</i>		(100.00)	(100.00)
<b>TOTAL EXPENSES and PTO PROGRAMS</b>	<b>\$0.00</b>	<b>(21,600.00)</b>	<b>(21,600.00)</b>
<b>GRAND TOTALS</b>	<b>\$32,225.00</b>	<b>(\$37,100.00)</b>	<b>(\$4,875.00)</b>
	Income	Expenses	Net Income (Expenses)
	<b>PROJECTED for FY July 1, 2021-June 30, 2022</b>		

**Superintendent's Lay Advisory Council Meeting (Zoom)**

**March 8, 2021**

**Minutes**

Members:

Dr. Robin Felty, Superintendent  
Meghan Eckert (MS), Chairperson  
Caryl Buffa (HS), Secretary  
Anne Beecher (HS)  
Lynn Fyfe (HS)  
Renee Suydam (HS)  
Heather Wright (HS)  
Amy Barrell (MS)  
Jill Speizer (MS)  
Elizabeth O'Brien (MS)  
Noe Juarez (MS)  
Steve Kemper (LRIS)  
Kim Romano (LRIS)  
Cindy Zeyak (LRIS)  
Dan Nyiri (Brecht)  
Jill Milton (Brecht)  
Julia Kamanda (Brecht)  
Allyson Gibson (Bucher)  
Jackie Wachinski (Bucher)  
Michelle Rondinelli (Neff)  
Denise Rosario (Neff)  
Meredith Steidler (Neff)  
Jenine Nicholas (Nitrauer)  
Stephanie Ruth (Nitrauer)  
Nancy Izquieta (Nitrauer)  
Leslee Forman (Reidenbaugh)  
Olivia Greuter (Schaeffer)  
Jessica Kahler (Schaeffer)  
Becky Trayers (Schaeffer)

#### Members Absent:

Rosamund Mische John (LRIS) – with regrets

Sharee Livingston Anderson (Bucher) – with regrets

Meghan Keller (Reidenbaugh) – with regrets

Guests: Dr. Dale Reimann, Assistant Superintendent; Dr. Karen Nell, Director of Secondary Curriculum & Instruction; Sharon Schaefer, Director of Elementary Curriculum & Instruction;

#### Call to Order

- Meeting began 6:30 pm.

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#### I. Welcome and Introductions

#### II. Minutes from January 2021 approved

#### III. Update on MS Construction Project – by Dr. Felty

- Project remains on track
- Dr Felty mentioned the Construction link on the MTSD page – it provides updates
- February 2021 updates were reviewed
- Planning for tours with 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders
- School song being created by Tri-M
- Mascot is being selected by student vote
- Competition for Naming the Courtyard
- School spirit piece about t-shirts for each grade

#### IV. Early Learning Initiatives– by Sharon Schaefer

- Early Learning Initiative Plan Power Point Presentation given to the group.
- Building a strong literacy foundation structurally, so will include interventions for all students even after enrolled in K-12.
- MTSD has an Early Learning Tab on the website
- Many ideas were sent to Sharon about where to share the word
- The idea of using Instagram as an outlet, engage more digitally especially now it might be hard to send out flyers in outlets
- Foundations of Literacy Courses for teachers through Professional Development

#### V. PTO Sharing – Reflections & Questions

- Jenine Nicholas – discussing communications, role of SLAC, purpose of SLAC.



1. In some buildings PTOs are same group of people. The hope was with zoom it might allow for more people to join – but it hasn't happened. If not having new people join PTO communications and so it is the same going to and from SLAC to PTO then how is information communicated?
  2. It seems as though there are needs and potential to discuss these needs. The question might be addressed that it is the role of SLAC members that need to distribute information to the PTOs. Should this be addressed in by-laws as a specific role of the SLAC members? And if can't attend PTO meetings then they still need to disseminate information.
  3. How can we better look at ways to relay to families this is the SLAC committee and this is the purpose and a means to get your needs heard. There is no real formal means of communication.
  4. Minutes can't be distributed until voted on so that means information is delayed 2 months.
  5. Principals need to be aware that SLAC members aren't attending so can't distribute information.
  6. Some members do post on their school PTO web page to request questions, a few days before they may reach out and bring questions to the group.
  7. SLAC allows members to dispel rumors, which might not happen in PTO meetings with administration there.
  8. The question was raised if anyone has objections to sharing the draft minutes prior to approval.
- PSSA & Keystones – Department of Education did not waive the requirements to administer the assessments. Wider timeline to give the assessments, but over a greater number of weeks is how the district is approaching from late April to late May.
    1. It will be addressed with Principals and then parents. They will not be pushed to the Fall. Final Exams will be waived as Midterms were in January. HS Remote students will have to come in at designated times in smaller groups. DOE stated that participation rate is waived this year due to Covid. Logistics are being planned based on number of students.
  - Parks & Rec and Summer Programming – no decision has been made as to what Parks & Rec will be occurring in the school buildings this summer. We are hoping to have that information soon.
  - Seniors – graduation and prom; they are working in discussions and directives given by the Governor. They are waiting for more directives.
  - Elementary Graduation Walks – can this be done outside the buildings? Dr. Reimann said it is on the list to consider.
  - HS is looking return to in-person on Wednesday because numbers are being reset with the deep cleaning.
  - CDC extended an option to align with a shorter quarantine but after consideration it was decided that it wasn't prudent to shorten the length and be safe with the longer requirements.
  - How to make all the yearbook be more inclusive for High School and 8<sup>th</sup> grade. How the lists seem not to fit in with DCI programs the District is adapting.

- Schoology question and frustration of variation in use of it by teachers. Some post grades, some do not. Assignment dates, and late notifications. Concerns and who would parents address those concerns. Principals should be approached with questions like this. There is a directive to make this more consistent so that it doesn't cause parent frustration. And the zeros shouldn't be there if it isn't graded yet.
- If a substitute doesn't know any of the technology there has been issues. It should be addressed with the principal or guidance to help alleviate the situation.
- New Development by Stoner Park, Stoner Farms, the question was raised what is Manheim Township SD going to do about impact? 114 total single detached homes and the district is planning for this. There are other developments going up, and will impact Nitrauer and Reidenbaugh. That is one reason Nitrauer did move the Spanish Immersion program out and gained 3 classrooms, for this purpose.
- Temporary drop-offs are going to remain until old Middle School is completed and once the old school is torn down they will be completing a loop.
- A parent wanted to know why contact trace was delayed by a week after exposure.
- Middle School students haven't heard about the things being done that were mentioned above. It was suggested Mrs Resh puts in her newsletter or bulletin.
- Middle Schoolers have not seen midterms or final exams and will there be planning for this when they get to High School. Additionally the Freshman class in HS has the same situation.
- Thanks were given for an amazing meeting and feedback from all sides.
- Why do they not have keyboarding for course selection was asked and keyboarding will be included in elementary schools to come.

#### VI. New Items That Changed Tonight.

- Without comments the group did agree by default to distribute draft minutes. Will be placing a watermark on the minutes.
- If PTOs aren't hearing from SLAC members they should address that with the Principal.
- Principals will be contacted to add something about SLAC to their messages and newsletters this week.
- <https://www.mtwp.net/about/superintendent/superintendents-lay-advisory-council/> is a good resource to explain what SLAC is.

#### Adjournment

- Meeting ended at 8:42 PM, without a motion

#### Remaining 2020-21 Meetings

(whether in person or zoom will be determined at a later date)

May 5/10

**Superintendent's Lay Advisory Council Meeting (Zoom)**

**May 10, 2021**

**Minutes**

Members:

Dr. Robin Felty, Superintendent  
Meghan Eckert (MS), Chairperson  
Caryl Buffa (HS), Secretary  
Anne Beecher (HS)  
Lynn Fyfe (HS)  
Renee Suydam (HS)  
Amy Barrell (MS)  
Jill Speizer (MS)  
Elizabeth O'Brien (MS)  
Noe Juarez (MS)  
Rosamund Mische John (LRIS)  
Kim Romano (LRIS)  
Jill Milton (Brecht)  
Allyson Gibson (Bucher)  
Sharee Livingston Anderson (Bucher)  
Jackie Wachinski (Bucher)  
Michelle Rondinelli (Neff)  
Denise Rosario (Neff)  
Jenine Nicholas (Nitrauer)  
Nancy Izquieta (Nitrauer)  
Leslee Forman (Reidenbaugh)  
Meghan Keller (Reidenbaugh)  
Olivia Greuter (Schaeffer)  
Jessica Kahler (Schaeffer)

Members Absent:

Heather Wright (HS)  
Steve Kemper (LRIS)  
Cindy Zeyak (LRIS)

Julia Kamanda (Brecht) – with regrets

Dan Nyiri (Brecht) – with regrets

Meredith Steidler (Neff) – with regrets

Stephanie Ruth (Nitrauer)

Becky Trayers (Schaeffer) – with regrets

Guests: Elizabeth Ziegler; Sharon Schaefer, Director of Elementary Curriculum & Instruction; Courtney Nowak, Assistant Director of Pupil Services; Dale Reimann Assistant Superintendent

Call to Order

- Meeting began 6:30 pm.

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VII. Welcome and Introductions

VIII. Minutes from March 2021 approved

IX. College and Career Readiness Planning – Elizabeth Ziegler

- MTSD College, Career, Life Ready – “Profile of a Graduate” presentation
  1. Career Readiness at MTSD K-12
  2. Career Ready Lancaster
- Know your Interests starting at Elementary
  - Counseling and morning meetings
- Explore opportunities at Middle School
  - New advisory block 21-22 year
- Plan and Execute in High School
  - Graduation requirements, advisory, freshman academy
- State Goals and addressing Career Ready Skills
- Working with CRL! Career Ready Lancaster with local businesses
  - Top 5 traits MT Graduates will have to get a certificate
- Local companies will tell students what they are looking for.
- Discussion about program and ideas followed

X. Governor’s Recent Updates to Mitigation Orders – Dr Felty

- District was taken by surprise too that orders are lifted after Memorial Day, except for mask wearing, as was PA Dept of Ed
- Waiting on guidance from PA DOE, what are we doing about dashboard cases, will reporting and contract tracing continue.
- HS graduation update went out during meeting

- What will happen next year is still unknown, if nothing changes over summer there will only be 2 options. Will know by end of school year.
- MTSD is a Red Cross Site so would be open to hosting a vaccination site.

#### XI. PTO Sharing – Reflections & Questions

- Funding coming from Government – Learning Lost Piece, existing expenditures not new projects. One time money
- LR PTO, how the school wants to reinvigorate parent involvement
  1. hoping done through lifting restrictions and get parents back into the buildings.
- HS, rationale behind new grading policy going into effect next year weighing summative assessments as 70% of each quarter.
  1. Assessment framework and guidelines was presented to board over a year ago, April 2019. Dr Reinman will provide presentation. Due to Covid it was delayed until 21-22.
- HS, can families who have been fortunate during pandemic wants to reach out to those who had fewer resources to navigate challenges. Find a way to give back to students adversely impacted by pandemic through volunteer options.
  1. Getting volunteers back in school will help younger grades
  2. Social Workers have been working with families allocating resources to help with groceries and electricity.
  3. Lancaster Ministry has been pooling resources too and help distributed as needed through the district.
- Reidenbaugh & HS, parents want to see graduation walks again this year
- MS, concern about usage about iPads. If all kids are playing video games then going to school with technology will there be a decrease in usage.
  1. Will be reviewed, and hopefully return to pre-Covid levels
  2. Maintain healthy balance
  3. Time stamps on items being submitted should not be 11:59pm for 7<sup>th</sup> graders.
  4. Typing suggestions so help kids get work done easier on iPads
- MS, Attendance during COVID has been challenging. Can there be a better way to keep attendance so student can remain home if potentially infected without negative impact.
  1. Has been felt across multiple districts and not comfortable how it was being done have been trying to adhere to policy guidelines. Hope that it will be resolved next year and this year district is willing to work with families being affected. Families should reach out to school on individual basis.
- Professional Development – covid keepers, what did they learn that worked well and should keep doing.

- MS, 8<sup>th</sup> grade celebration is different this year, but there is plans for some recognition for those leaving the middle school this year.
  1. Support for the struggles and changes for these students.
  2. Irritated that new school is taking priority and no recognition for students
- Land Use and Development numbers affecting proposed numbers in schools
  1. <https://lanastercountypa.maps.arcgis.com/apps/webappviewer/index.html?id=bb0e1ad02b154201b5fb6ec251c06c4d>

## XII. SLAC items

- Recognize those leaving: Noe Juarez MS, Lynn Fyfe HS, Jessica Kahler Schaeffer
- Did members reach out to Parent FB pages, effective?
- Elections – will look at this in the Fall with alignment of membership changes

## Adjournment

- Meeting ended at 8:21 PM, with a motion

Have a Wonderful Summer!

If transitioning up reach out to the Building Principal to see if they have a need for SLAC members.

MTSD College, Career and Life Readiness Planning "Profile of a Graduate"

**MTSD**  
**College, Career, Life Ready-**  
**"Profile of a Graduate"**  
SLAC Meeting  
May 10, 2021





**Agenda**

1. Career Readiness at MTSD, K-12
2. Career Ready Lancaster
3. Questions?



**Career Education and Work Standards**  
**Career Readiness Indicator**

-  **PA Career Education and Work Standards**

All students have access to career exploration and preparation activities that are standards-aligned and evidence-based, including the development of career plans and portfolios that help students identify pathways and opportunities for postsecondary success.
-  **Career Readiness Indicator**

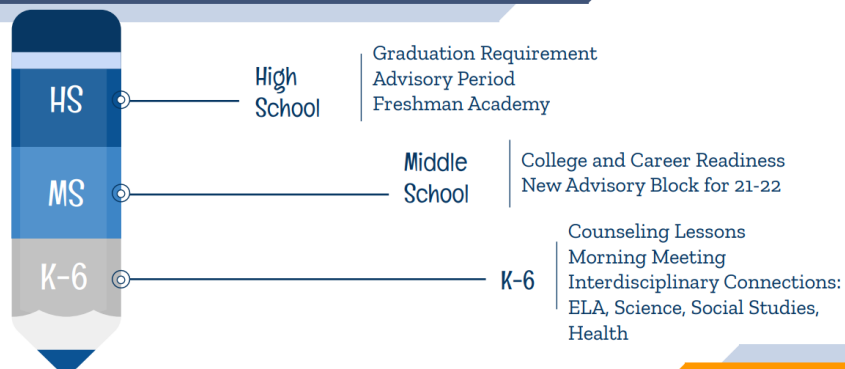
Examples of meaningful engagement in career exploration and preparation  
Career Portfolios and "artifacts" starting at the K-4 Level through High School

# PA Career Ready Skills - Social Emotional Competencies

For more information:  
[bit.ly/PACareerReady](http://bit.ly/PACareerReady)



## K-12 Overview



## MTHS Career Readiness Portfolio

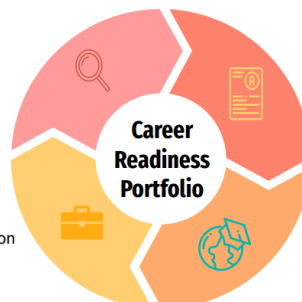
To view the portfolio in its  
entirety:  
[bit.ly/MTHSportfolio](http://bit.ly/MTHSportfolio)

### 9th Grade

Strengths Assessment  
Academic/Career Plan  
Entrepreneurship Reflection  
Skills Needed for Success

### 11th Grade

Personal Letter of Recommendation  
Personal Statement  
Portfolio Presentation



### 10th Grade

Personality Styles Assessment  
Resume  
Programs of Interest

### 12th Grade

Financial Plan  
Interview Rubric  
Senior Survey



## MTHS Endorsement and Profile of a Graduate

- Defining the Knowledge, Skills, Dispositions students need to be College, Career, and Life Ready
- Developing a way to recognize students that meet certain benchmarks
- Identifying opportunities for job shadowing, internships, or employment after graduation



**Career Ready  
Lancaster**

### Career Ready Lancaster!

We are a career pathways partnership linking people with careers.

Achieved through collaboration of education, business and community groups.

We will develop a quality workforce for a strong local economy.



**Career Ready  
Lancaster**

## Career Ready Lancaster! High Five

### HIGH 5

#### Integrity

Talk about when you had to make a tough decision or go against popular opinion. Spoke up about something. Did what you thought was right – wasn't a lemming and followed along.

#### Problem Solving

Talk about a difficult situation you had to find a resolution to or a difficult person to work with or a solution for an ongoing business issue.

#### Resilience

Talk about a time you were not successful the first time or you made a mistake. How did you fix it? What did you learn?

#### Communication

How do you talk to leaders or lead by example? When you work in a group, how do you use different ways to communicate (i.e. emails, face to face, IMs).

#### Teamwork

How many different teams are involved to complete the job? What do you do as part of the team? What do you do to make/develop in a group?

