



Meeting Minutes

Nitrauer PTO

Date: Tuesday, January 15, 2019

Location: Nitrauer Elementary (Teacher's lounge/Faculty room)

Meeting Called To Order By: President, Maggie Foley

Time Commenced: 19:02 (Adjourned: 2002)



Attendance: Number of attendees - 11

Listed in order of signature: Maggie Foley, Angela Salabsky, Tess Wallace, Debbie Neal, Laura Cornelius, John Smith, Wendy Hancock, Diana Everhart Hanna, Alex Massie, Kim Banzhof, Jenine Nicholas

Minutes: Minutes of 01.15.19

Officers' Reports

President: Maggie Foley - Nitrauer PTO Winter Newsletter distributed. Suggests a newsletter be done each season to update parents/families of past and current events and recognize school staff and volunteers in service to our students. Highlighted the high school planetarium is available to families for educational purposes.

Vice President - Volunteer Coordinator: Angela Salabsky

Treasurer: Christina Lott - Unable to attend.

Treasurer's report distributed during meeting.

Principal: Dr. Wendy Hancock

1. Our librarian has expressed continued appreciation for recent monetary gain/distribution to purchase new library books.
2. Talent Show: Correct date is 02.22.19 from 1900-2100. Auditions will be held: 02.04.19 at 1615. Please ensure appropriate music and routines are chosen. (Ricki? Smith is in charge of the show.)
3. Popcorn machine used for the "golden tray" prize for good behavior is nut-free.
4. Mr. Barber and students recognized Mr. Smith with a creative graphic art and poem appreciation gift.

Committee Reports

1. SLAC (Superintendent Lay Advisory Council) Report ~ Jenine Nicholas for Dr.

Felty:

- Word-by-word review of by-laws was done; language was changed (in how processes are done/how selections are made).
- A "chair person" was appointed. A designated time will be provided to individual schools to meet.
- There is a potential influx of students primarily to Nitrauer, due to four new communities actively being built.



Old Business

- 1. Maggie Foley:** 1. Unsure if donation check from Patient First (for Nitrauer students) has been received - need confirmation. 2. Stephanie Ruth (not present) is still awaiting response from Penn Cinema, for planned family movie night details.
- 2. Mrs. Banzhof:** Thanked PTO efforts by volunteers, on behalf of staff for recent Teacher Appreciation gifts.
- 3. Alex Massie - Spiritwear:** January 24th, 2019 - orders should arrive/be delivered
- 4. Book Nook:** every child was provided one quarter by an anonymous parent to allow each Nitrauer student to purchase a book
- 5. Laura Cornelius - Barnes & Noble night:** Now scheduled for 3/20/19 - 1800-2000. Barnes and Noble book fair agreement copy was distributed for comments/questions. Use of giftcard (online/in-line guidelines provided). Dr. Hancock will request teachers to volunteer to read (teachers will be given \$5 giftcards, for their reading participation).

New Business

- 1. Book Fair - Alex Massie:** Nitrauer profited a total of \$5,168.26 and spent \$9,864.42 (\$9,498.05 at Fair + \$366.37 online); 27 ewallets were setup (\$566.04 spent). \$1,706.62 spent on Teacher/Specialist books by PTO (tax-exempt as it was done at the Fair). 171 books were purchased for 35 teachers/specialists (avg. spent \$48.76 per staff). \$127.95 reimbursed to Alex for decorations/supplies/additional clipboards. Next year plan: Current Chair Laura McCamant (not present) setup Book Fair with new company, Follet. Scheduled for 12/2-12/6/19. Follet does not have posters. If determined to return to Scholastic (rather than change to Follet) - automatic setup date is pending 11/26-11/29/19. Average price-point and sample flyer will be collected and discussed (by next PTO meeting).

Announcements

Mix it UP lunch: Scheduled for this Friday 01.18.19

Bingo Night: Scheduled for this Friday, January 18, 2019 at 1900-2030

Guidance Counselor Awareness month - Diana Hanna: February 4, 2019 for Missy Weaver

Next PTO Meeting: slated for February 19, 2019 at 1900

PTO Message: We support all our children and families. Every parent/guardian, teacher and principal of a Nitrauer student is a member of the PTO. The PTO distributes and fundraises money to the school for field trips, classroom supplies, assemblies, library books, etc. Thanks to events like the Race for Education we can host and/or fund family events (roller skating, Fall Fests) and projects throughout the school year. We seek also to assist and support staff and teachers. We are dedicated to fiscal responsibility and demonstrated transparency in the decisions voted upon, for the betterment of our school community.

Meeting Adjourned: 01.15.19 - approx. 2002

Minutes Compiled By: Tess Wallace, Secretary