

Meeting Minutes

Nitrauer PTO

Date: Tuesday, 2.18.2020

Location: Nitrauer Elementary (Teacher's lounge/Faculty room)

Meeting Called To Order By: President, Maggie Foley

Time Commenced: 1905 (Adjourned: 2004)

Attendance: Number of attendees - 14 (listed in order of signature): Maggie Foley, Diana Hanna, Wendy Hancock (Principal), Deborah Gunter, Elizabeth Roda, Jessica Whitley, April Weaver, Kim Banzhof (Teacher Rep), Tess Wallace, Jenine Nicholas, Laura Cornelius, Stephanie Ruth, Rebecca Rutt, Alexandria Hardy

Officers' Reports

President: Maggie Foley - Opened meeting, no new news to present.

Treasurer: Christina Lott - No report, absent. Emailed report stating she will be moving to Reidenbaugh next year and will need a replacement, as Treasurer. Also, requested meet for budget prior to the March meeting, as she will be away in April (therefore, proposal can be presented in March, voted upon in May). A 1099 to Jaime Hilton was provided for play payment that was partially paid in 2019, with another partial payment in 2020. The new Treasurer will also have to issue a 2020 1099 MISC form. Updated budget and P&L (profit and loss) sheets were also emailed. Please consult the PTO President for copies if desired.

Principal: Dr. Wendy Hancock - 1. Flu/stomach viruses rampant this school year - please keep children home for 24 hours, before returning to school. 2. Relayed request from 3rd grade teachers, to approve increased revenue for full-experience field trip, to Indian Echo Caverns this year.

Committee Reports

Nitrauer Play "Peter Pan" - Diana Hanna: play is underway with practices; play to be performed April 2020; welcomes additional parent volunteers during practices to help with various roles; allocated \$2,500 for experienced director pay, \$500 for cast party, \$1,000 for costumes and \$500 for soundtrack fees and scripts; may possibly require more funds (in 2018 - approx. \$6K was spent; play is done every other year); a lead from Clair Brothers may potentially provide all needed equipment - awaiting reply; requests add'l funds be approved if needed for janitor and lighting fees as well; play sales expected: \$5/ticket this year (will likely generate \$4,500)

Teacher Representative Report - Kim Banzhof: Gave thanks to the PTO and student families for the recent staff appreciation party; shared she won the Superbowl activity and staff very much appreciated the efforts. Expressed need for a "copier" volunteer to print off materials for students.

Teacher Appreciation - Diana Hanna: Welcomes additional parent volunteers to assist with Staff Appreciation events for nurses, custodians, school counselors, psychologists, etc. Any help to display “showers of love” as expressed by PTO President Maggie is greatly appreciated.

Teacher Morale - Stephanie Ruth/Becca Rutt: Stephanie expressed a proposal for a food truck for events. Dr. Hancock will provide a possible recent lead. She also shared need for another volunteer to help with teacher appreciation events. Becca shared signup genius was successful, with parents quickly signing up.

Old Business

Barnes and Noble Night - Laura Cornelius: Next Book Fair fundraiser here - proposed for 4/16/20 and will need contract signed; 5% back for online purchases; 10% back once sales are \$1,500 or more; start time: approx. 530-8pm with primary teachers proposed to read first (Dr. Hancock will setup the six teachers, reading rotation); orders from cafe drink will contribute to sales (Nitrauer drink name to be determined - possibly use “Knight Nectar,” Nutty Knight” or “Captain Cook-E.)

Project Fair/Art Show - Angela Salabsky: not present - Maggie reported 25 parent/guardians signed up for the Project Fair and 60 signed up for the Art Show

Bus Driver Appreciation Breakfast - Maggie Foley: slated for 4/28/20; requests breakfast be provided for 16 people (to include Transportation Director - Matt Gillis); Grand Central Bagels was used last year and provided well for this event - may use again

Family “Fun Fest” - Maggie Foley (reporting for Tina - first year volunteer): requests another parent/guardian volunteer to assist as a resource person, for this carnival-like school-wide, spring-fling like celebration; slated for the end of May 2020 (before Memorial Day weekend, 5/15-5/17?); vendors availability notably more on Thursdays

New Business

Maggie Foley: motioned to increase the budget from \$4,000 to \$6,000 for THIS year’s play - Motion passed by PTO members vote.

Announcements

Next PTO Meeting: March 17th, 2020 at 7pm (Faculty/Lounge room)

Parent Teacher Organization (PTO) Message:

We support all our children and families. Every parent/guardian, teacher and principal of a Nitrauer student is a member of the PTO. The PTO distributes and fundraises money to the school for field trips, classroom supplies, assemblies, library books, etc.

Thanks to events like the Race for Education we can host and/or fund family events (roller skating, Fall Fests) and projects throughout the school year. We seek also to assist and support staff and teachers. We are dedicated to fiscal responsibility and demonstrated transparency in the decisions voted upon, for the betterment of our school community.

Meeting Adjourned: 2004

Minutes Compiled By: Tess Wallace, Secretary