Nitrauer Elementary PTO Meeting Agenda

November 28, 2017 PTO Meeting

Present: Dr. Wendy Hancock (Principal), Kimberly Banzhof (teacher rep), Maggie Foley, Janet Campbell, Amy Hartz, Mary Papadimitriou, Lauren Westcott, Sheila Harrison, Alex Massie, Angela Salabsky, Esther Curran, Elizabeth Roda, Deborah Gunter, Diana Everhart-Hanna

Meeting called to order at 7:02PM

Welcome: Janet Campbell/Maggie Foley

 All parents/guardians of children at Nitrauer Elementary School are welcome to attend PTO meetings.

President's Report: Janet Campbell/Maggie Foley

Nothing new to report

Treasurer's Report: Amy Hartz

 Janet asked if "teachers' gifts" had been distributed in September. Amy reported that due to an oversight, these were not yet given. Teachers will receive them this week.

Principal's Report: Dr. Hancock

- Dr. Hancock descibed a successful Emergency Drill. Information regarding the drill was sent home with students prior to and following the drill.
- Book Fair is occurring this week. All classes decorated their doors with a book theme in anticipation of the Book Fair. Some students received gift certificates to use at the Book Fair.
- With the upcoming Holidays, Dr. Hancock reminded the PTO of the District's
 policy on being thoughtful to all students. Our student community is diverse,
 and we want all to feel respected. There are still options to celebrate the
 upcoming Holiday season such as a "winter celebration" or including all diverse
 backgrounds and Holidays.

Teacher Representative Report: Kimberly Banzhof

 Message relayed from Mrs. Banzhof thanking the PTO for providing all students increased reading opportunities through the Book Fair.

COMMITTEE REPORTS

PTO Bylaws Amy Hartz

Nitrauer Elementary PTO Meeting Agenda

Motion made by Amy Hartz: I move that the Parent-Teacher Organization of Nitrauer Elementary School approve the update to the bylaws as discussed at the October 18, 2017 PTO meeting.

Motion was seconded by Mary Papadimitriou.

Amy reviewed the motion. Discussion occurred at the October 18 meeting regarding updating the bylaws. The last time this occurred was nine years ago. Minor changes were made: changing the wording of a "nominating chairperson" to "volunteer chairperson"; officer's duties to now include the Communication Chair MAL.

Janet called for the Vote: The vote carried unanimously.

- Fall Fest recap
 Kim Romano

 Janet read an update from Kim. There was positive feedback from students and families who attended. However, there was a challenge with getting volunteers to sign-up and help with the event.
- Book Fair Laura McCamant/Kelly Fogleman
 Occurring now (week of Nov. 27). Lack of volunteers has also been a concern.
- Holiday Craft Corner Deborah Gunter
 December Pottery will occur this Saturday, December 2. Dr. Hancock recommended that festive music could be played. Deborah will explore options for providing this.
- Bingo Night
 Occurs in the HS cafeteria on Friday, January 19. Volunteers will be needed.

 Teachers often participate as callers.
- Spirit Wear
 36 spirit wear orders were placed. 100 flashlights were purchased and only 7 were sold. Flashlights and other extra spirit items will be available for sale during certain PTO events.
- Directory
 The Directory was sent electronically to those who signed-up. The format was slightly different this year.
- Yearbooks
 Diana Everhart-Hanna

 Due to some concerns with the yearbooks last year, the price provided by the publisher will be discounted to \$5. The previous price was \$10 per yearbook.
 Diana reported that we typically order 400. However, due to the discounted

Nitrauer Elementary PTO Meeting Agenda

price, she will increase our order this year. The goal is to have the orders submitted by the end of May.

- Mix-it up Lunch:
 - Music was provided by a former Nitrauer student and her parent. There are some students that had trouble sitting in different seats and needed extra encouragement. Mix-it Up Lunch will occur 3 more times this school year.
- Volunteers for PTO events: Getting volunteers continues to be a challenge.
 Suggestions included more descriptive information on events and the help that is needed so that newer parents understand.

Next PTO Meeting January 16, 2018.

Meeting adjoined at 7:48pm.